



SURREY POLICE BOARD

Regular Meeting Agenda

REVISED

Venue: SPS HQ - Boardroom

Date: May 15, 2025

Time: 3:00 PM

ITEM	PRESENTER
A. CALL TO ORDER	Chair Chappell
The Surrey Police Board recognizes that our work takes place on the ancestral, traditional, and unceded territories of the Coast Salish Peoples.	
B. CONFLICT OF INTEREST DISCLOSURE	Chair Chappell
C. ADOPTIONS	Chair Chappell
1. Adoption of the Agenda – May 15, 2025	
2. Adoption of Minutes – April 17, 2025	
D. PRESENTATIONS/DELEGATIONS	
1. Presentations	
a. Community 1 st (Presentation)	Chief Lipinski Sgt. Dale Quiring
2. No Delegation Requests	
E. CONSENT ITEM	
EXECUTIVE DIRECTOR REPORT	
1. Victim Services Contract Change Report 2025-R016 – For Decision	Jason Kuzminski
F. REPORTS	
CHIEF CONSTABLE REPORTS	
1. Community Programs Summary Report 2025 – R015 – For Information	Chief Lipinski Supt. Mangat
2. Chief Constable's Updates - Verbal For Information	Chief Lipinski
COMMITTEE REPORTS	
Finance Committee	
1. Year-to-Date Financial Expenditures – March 31, 2025 Report 2025–FIN006 – For Information (Presentation)	Director Parmar

2. Vehicle Procurement Update
Report 2025-FIN007 – For Decision

Director Parmar

G. INFORMATION

No information.

H. CORRESPONDENCE

No correspondence.

I. SERVICE OR POLICY COMPLAINTS

No Service or Policy Complaints

J. NEW BUSINESS

No new business.

K. PUBLIC Q & A

Jason Kuzminski

L. NEXT MEETING

Chair Chappell

The next meeting of the Surrey Police Board is June 12, 2025.

M. MOTION TO HOLD A MEETING IN A CLOSED SESSION

Chair Chappell

It is in order for the Board to pass a motion to close the meeting to the public pursuant to Section 69 (2) (c), and (d) of the *Police Act*, which states:

(2) if it believes that any of the following matters will arise in a meeting or hearing held by it, a board or committee may order that the portion of the meeting during which the matter will arise be held in private:

- (c) a matter concerning labour contract discussions, labour management relations, layoffs or another personnel matter;
- (d) a matter concerning information that a person has requested he or she be allowed to give in private to the board or committee.

N. ADJOURNMENT

Chair Chappell



SURREY POLICE BOARD

Regular Meeting Minutes

Venue: SPS-HQ -Boardroom

Date: April 17, 2025

Time: 3:00 PM

Present:

Nerissa Allen
Sarbjit Bains
James Carwana
Harley Chappell
Bilal Cheema
Archie Johnston
Christine Mohr
Sonia Parmar
Rob Stutt

Regrets:

Deputy Chief Mike Procyk

Staff Present:

Chief Norm Lipinski
Deputy Chief Todd Matsumoto
Deputy City Michael Lesage
Sgt. Abhay Chawla
Jason Kuzminski, Interim Executive Director
Marion Chow, Executive Assistant
Gayle Wlasiuk, Executive Services Mgr.
Inspector Jag Khosa, Executive Officer
Lisa Eason, Senior Strategic
Communications Manager
Kyle Friesen, SPS Legal Counsel

The Surrey Police Board recognizes that our work takes place on the ancestral, traditional, and unceded territories of the Coast Salish Peoples.

A. CALL TO ORDER

The April 17, 2025 Regular Board meeting was called to order at 3:00 PM.

B. ADOPTIONS

1. Adoption of the Agenda – April 17, 2025

It was

Moved by James Carwana
Seconded by Nerissa Allen

That the agenda of the Surrey Police Board meeting of
April 17, 2025 be adopted.

Carried.

2. Adoption of Minutes – March 20, 2025

It was

Moved by James Carwana
Seconded by Christine Mohr

That the minutes of the Surrey Police Board meeting of
March 20, 2025 be adopted.

Carried.

C. PRESENTATIONS/DELEGATIONS

1. Presentations

- a. Remote Piloted Aircraft Systems (RPAS) - (Drones)
(Presentation)

Sgt. Abhay Chawla provided the Surrey Police Board with a presentation on remote piloted aircraft systems (RPAS).

The Board provided their questions and comments and thanked Sgt. Chawla for the presentation.

Kyle Friesen, SPS Legal Counsel provided the Board with information on privacy and FOI procedures on Surrey Police Service using the RPAS for police related incidents.

2. No Delegation Requests

D. REPORTS

CHIEF CONSTABLE REPORTS

**1. Public Recording Devices: Remote Piloted Aircraft System (RPAS)
Deployment**

Report 2025 – R012 – For Information

The Surrey Police Board received the report for information.

2. SPS Q1 Hiring and Diversity Update

Report 2025 – R013 – For Information

The Surrey Police Board received the report for information.

3. Chief Constable's Updates - Verbal

For Information

It was

Moved by James Carwana
Seconded by Nerissa Allen

That the Surrey Police Board receive the Chief' Constable's
verbal report for information.

Carried.

INTERIM EXECUTIVE DIRECTOR REPORT

1. Police Act Section 28 Requirements for Police Boards

Report 2025-R014 - For Decision

It was

Moved by James Carwana
Seconded by Nerissa Allen

That the Surrey Police Board receive the report for information and approve the recommendation to refer to the Governance Committee study of section 28 of the Police Act to:

- a. clarify the meaning of “rules”,
- b. identify any gaps between Board governance, what is required by the province; and
- c. recommend to the Board any actions that may be required to address governance.

Carried.

E. INFORMATION

No information.

F. CORRESPONDENCE

1. Letter from ADM Lewis – Police Act - Section 28 – Policies and Rules
Dated March 25, 2025

It was

Moved by Sonia Parmar
Seconded by James Carwana

That the Surrey Police Board receive correspondence.

Carried.

G. SERVICE OR POLICY COMPLAINTS

1. **Service or Policy Complaint OPCC File No. 2024-26953**
Concluding Letter – Dated April 1, 2025
2. **Service or Policy Complaint OPCC File No. 2024-26954**
Concluding Letter – Dated April 1, 2025
3. **Service or Policy Complaint OPCC File No. 2025-00011**
Concluding Letter – Dated March 26, 2025

It was

Moved by James Carwana
Seconded by Sonia Parmar

That the Surrey Police Board receive service or policy complaint correspondence.

Carried.

H. NEW BUSINESS

No new business.

I. PUBLIC Q & A

1. Question received from the public regarding a WCB incident that was investigated decades earlier, the citizen asked questions about WCB statutes. General Counsel will take this issue offline and discuss with the citizen.

J. NEXT MEETING

The next meeting of the Surrey Police Board is May 15, 2025.

K. MOTION TO HOLD A MEETING IN A CLOSED SESSION

It is in order for the Board to pass a motion to close the meeting to the public pursuant to Section 69 (2) (c), and (d) of the *Police Act*, which states:

- (2) if it believes that any of the following matters will arise in a meeting or hearing held by it, a board or committee may order that the portion of the meeting during which the matter will arise be held in private:
 - (c) a matter concerning labour contract discussions, labour management relations, layoffs or another personnel matter; and
 - (d) a matter concerning information that a person has requested he or she be allowed to give in private to the board or committee.

It was

Moved by Sonia Parmar
Seconded by James Carwana

That the Surrey Police Board close the meeting to the public pursuant to Section 69 (2) (c) and (d) of the Police Act.

Carried.

L. ADJOURNMENT

It was

Moved by James Carwana
Seconded by Sonia Parmar

That the April 17, 2025 board meeting be adjourned.

Carried.

The Surrey Police Board regular meeting adjourned at 3:55 PM.

Certified correct:

Marion Chow, Executive Assistant

Harley Chappell, Chair



REPORT DATE: May 12, 2025

REGULAR

BOARD MEETING DATE: May 15, 2025

BOARD REPORT # 2025-R016

TO: Surrey Police Board

FROM: Interim Executive Director

FILE: 60550-20-02

SUBJECT: Victim Services Contract Change

RECOMMENDATION

The Interim Executive Director recommends that the Surrey Police Board (the “Board”):

- A. Receive this report for decision; and
- B. Review and approve the letter attached as Appendix I for signature by the Board Chair.

SUMMARY

The Province of British Columbia funds Victim Services programs delivered by policing agencies. Prior to SPS becoming Police of Jurisdiction, funding agreements for programs delivered by RCMP were made between the Province and City of Surrey. Now that SPS is Police of Jurisdiction, City of Surrey has asked the Province to transition future police-based Victim Service agreements to the Board. The Board Office has drafted a letter confirming the Board is now responsible for governance and oversight of SPS and is the appropriate party for future agreements.

DISCUSSION

Board approval of authorizing the Board Chair to sign the letter is required to formally confirm the transition of police services from RCMP to SPS and for the Province to continue to deliver funding for an SPS Victim Service program.

FINANCIAL IMPLICATIONS

Without formal confirmation to the Province, there is a risk that funding could be discontinued and the SPS Victim Service program would need to be funded from operating budget efficiencies.

RESOURCE IMPLICATIONS

Not applicable.

CONCLUSION

The Board is asked to approve the following resolution:

THAT the Board authorizes the Board Chair to sign the letter attached as Appendix I, to be delivered to the Province of British Columbia by the Interim Executive Director.

A handwritten signature in black ink, appearing to read 'J. Kuzminski', with a stylized, cursive script.

Jason Kuzminski
Interim Executive Director

Appendix I – Draft letter to S. Lauer, PSSG

May 15, 2025

Steve Lauer
Manager, Contracts and Performance
Community Safety and Crime Prevention Branch
Ministry of Public Safety and Solicitor General
302 – 815 Hornby Street
Vancouver, BC V6Z 2E6

Dear Mr. Lauer,

Further to Sean Simpson's correspondence of April 30, 2025, I am writing to confirm that Surrey Police Service ("SPS") became Police of Jurisdiction for the City of Surrey on November 29, 2024. On this date, all City of Surrey civilian staff supporting Surrey RCMP's Detachment were transferred to SPS, which is governed and overseen by the Surrey Police Board (the "Board"). The transfer included 8 Victim Service case workers and a Manager responsible for police-based Victim Services.

With the police-based Victim Services program now operating under SPS, the Board assumes responsibility for the current and future contracts for the program. Please feel free to contact Chief Constable Norm Lipinski, regarding operational matters and program management or the Board's interim Executive Director, Jason Kuzminski, if you require anything further regarding transfer of the contract.

Sincerely,

Harley Chappell
Chair, Surrey Police Board

cc. Sean Simpson, City of Surrey
Chief Constable Norm Lipinski, SPS
Jason Kuzminski, Surrey Police Board



REGULAR

REPORT DATE: May 6, 2025

BOARD MEETING DATE: May 15, 2025

BOARD REPORT # 2025-R015

TO: Surrey Police Board

FROM: Chief Constable

FILE: 60550-20-03

SUBJECT: Community Programs Summary

RECOMMENDATION

The Chief Constable recommends that the Surrey Police Board (the “Board”) receive this report for information.

ISSUE

Since becoming Police of Jurisdiction (POJ), SPS has conducted an extensive exercise to evaluate, benchmark, and establish the foundations of our community facing programs and functions. As SPS took responsibility for these programs from the RCMP, it was necessary to analyze them and determine priorities, right-size staffing and resources, and establish relationships with community partners and stakeholders.

DISCUSSION

SPS has completed a full review and evaluation of existing Community Programs and services and refreshed the mandates, objectives, and priorities for each program area. The attached Community Programs Document (Appendix I) provides a description of each program, its mandate, objectives and priorities, and identifies each program’s target audience, stakeholders and program inputs. This document provides a thorough overview of the Community Programs and services currently being provided by SPS across the City of Surrey.

FINANCIAL IMPLICATIONS


Not applicable.

RESOURCE IMPLICATIONS

Not applicable.

CONCLUSION

During the planning phase, SPS provided assurance to the City of Surrey and its residents that Community Programs would be continued with no degradation of service after November 29, 2024. This was considered a critical element of a safe and smooth policing transition. SPS is proud to confirm that these essential functions, relationships and services are in place and will continue to provide services and support to the community, residents and businesses of Surrey.

<p>BUREAU APPROVAL</p> <p>Community Policing Bureau</p>	<p>Mike LeSage, Deputy Chief</p> 
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Norm Lipinski, OOM, LLB, MBA
Chief Constable



SURREY
POLICE SERVICE

Community Programs

March 2025

Working Document

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Districts (Inspector/S/Sgt)

Mandate

Reduce criminal activity, or the perception of criminal activity within the district.

Objectives/Priorities

- Develop and execute a focused community engagement plan/strategy, organize regular contact with key stakeholders.
- Identify and prioritize local (district) community priorities.
- Develop key partnerships, internal and external, and tackle key issues impacting public safety, residents, and businesses in the district.
- Develop strategies to address ongoing/repeat nuisance issues and complaints, reducing reliance on frontline resources.
- Coordinate internal resources and expertise to address community concerns.

Target Audience

District resident and resident associations | District businesses and business associations | Vulnerable sectors | Newcomers | Religious institutions | Educational institutions (elementary, secondary, and post secondary) | Social and community service agencies

Program Inputs

Crime analysis reports | File reviews/trends/hot spot mapping | Stakeholder/Community feedback | Community consultations | Organizational priorities | SPS sworn and civilian member feedback | District advisory table

Crime Reduction Unit

Mandate

Reducing crime, the perception of crime, and addressing ongoing complaints or calls for service.

Objectives/Priorities (As identified and prioritized by the District Insp)

- Reduce ongoing/repeat frontline calls for service, either nuisance or criminal in nature.
- Proactive policing regarding priority concerns or high priority areas, including but not limited to ongoing drug trafficking issues, problem residences, businesses, neighborhoods, homelessness, loitering etc.
- Proactive “visible” policing in high-risk areas.
- Identify, develop and execute on district level projects (criminal/enforcement related) independently, or with internal and or external partners.
- Proactive business and community engagement, problem solving/shared solutions.
- Supporting district engagement, prevention, and education initiatives.

- Support frontline and special events as required (prioritized by District Insp).

Target Audience

Businesses and business associations | Residents | Neighborhood associations | Educational Institutions | Religious centres and associations | Community groups and associations | City of Surrey centres and programs

Program Inputs

District Insp priorities | Crime analysis reports/Intelligence | File reviews/trends/hot spot mapping | Stakeholder/Community feedback | Community consultations | Organizational priorities | SPS sworn and civilian member feedback

Community Partnerships Section

Community 1st Unit (C1)

Mandate

Engaging, building, and maintaining trust and relationships with organizations, groups and peoples who have historically had difficult relationships with police.

Objectives/Priorities

- Develop and maintain relationships with organizations or groups that typically resist or stray from police interaction or collaboration.
- Develop joint programs with partner agencies, organizations, and groups to develop and maintain relations.
- Collaborate with partner agencies and groups to develop and implement solutions to complex issues.
- Engagement with vulnerable and/or marginalized populations where they are at.
- Increase trust and reduce barriers to reporting and engaging police.
- Maintain/re-build trust and relationships post police incident, if required.

Target Audience

Vulnerable population | Marginalized groups | Black, Indigenous, and People of Color (BIPOC) | City of Surrey programs | Various social services agencies and outreach programs

Program Inputs

Inspector/District priorities | Organizational priorities | Stakeholder/community feedback | Community consultations | Analytical reports/trends as it pertains to target audience | Social media inquiries | Community working groups and tables

Crisis Intervention and Prevention Unit (CIP)

Mandate

Supporting frontline members in responding to individuals or situations where mental health or mental health crisis may be a factor.

Objectives/Priorities

- Support frontline members during calls for service where clients are experiencing mental health crisis.
- Proactively build connections with repeat clients and bridge situations with SPS frontline members.
- Proactively Identify clients who may be escalating, collaborate with partner agencies and engage early.
- Develop practical strategies, ie. initiatives, working groups, tables, with partner agencies that support the CIP mandate and frontline response.
- Proactive community engagement with public, partners and clients to build awareness of the CIP program and to build relationships.

Target Audience

Individuals experiencing mental health challenges that intersect with police | Individuals experiencing mental challenges regularly involved in the justice system | Individuals experiencing mental health related crisis involving police | City of Surrey support programs and other social service agencies

Program Inputs

District Insp priorities | Crime analysis reports | File reviews/trends/hot spot mapping | Stakeholder/Community feedback | Community consultations | Organizational priorities | SPS sworn and civilian member feedback | Briefings | Community tables | Fraser Health | Referrals

Community Safety and Wellbeing Unit (CSWB)

Mandate

Through a wraparound program provide support to individuals caught in a continuous criminal justice system loop due to substance abuse, homelessness, and or physical/mental illness.

Objectives/Priorities

- With partners, develop a joint wraparound strategy aimed to provide support and reduce recidivism.
- Engage and identify partners from various sectors and develop a full wraparound program (or identify current programs in the community that SPS would fit into) and execute.
- Identify and engage high-risk to offend repeat clients and implement strategies based on individual needs.
- Proactive community engagement, regular clientele engagement and relationship building, provide referrals and identify candidates suitable/ready for wraparound support.

Target Audience

Marginalized individuals, high-risk to re-offend, high-risk of continued harm or victimization, or caught in a continuous justice system loop, due to chronic health or social issues.

Program Inputs

District Insp priorities | Crime analysis reports | File reviews | Stakeholder/Community feedback | Community consultations | Organizational priorities | SPS sworn and civilian member feedback | Briefings | Community tables (SMART/CHART) | Fraser Health | Internal/external referrals |

Youth Services Unit (Youth Unit)**Mandate**

Providing youth and their families opportunities and support for growth, sound decision making, referrals, intervention and alternate resolutions as required.

Objectives/Priorities

- Safe Schools
- Develop and maintain positive and collaborative relationships with youth/youth stakeholders and partners.
- Seek collaborative and shared problem solving, engagement and response models with stakeholders and partners.
- Develop engagement and support strategies focusing on key populations and demographics.
- Youth/family engagement, education, support on key issues, trends and topics.
- Work closely with school district on key issues or trends, education/presentations and shared problem solving.
- Timely, effective, and thoughtful approach/response to criminal activity at schools.
- Support frontline as required.

Target Audience

School aged youth (K-18 yrs) | Vulnerable/at risk youth | Newcomer youth | Families of vulnerable youth | Youth programs | School district | City of Surrey programs

Program Inputs

File reviews and referrals | District Insp referrals | Files/case collaboration/referrals with YIP/FYRST/RJ | Community services collaboration/referrals | Community joint working groups/tables | Crime analyst reports, trending issues and topics | School contacts, Safe Schools, School District

Emergency Operations Planning Unit (EOP)

Mandate

Develop, support, and coordinate the operational planning and response to major events for the SPS.

Objectives/Priorities

- Develop emergency operational plans for major events in Surrey.
- Enhance police/public safety via coordinated police response to planned and unplanned events.
- Develop emergency and business continuity plans for critical infrastructure in Surrey.
- Prepare (training etc) the SPS for coordinated police responses to planned or unplanned events, including peaceful/lawful assembly and protests.
- Develop and maintain systems for each access to emergency plans by CSOC/DO's/Members.

Target Audience

SPS | City of Surrey | Event organizations/participants | Public impacted by events

Program Inputs

Previous Plans (RCMP) | FEST Committee | Emergency Management organizations/working groups and tables | Province of BC | Legislation, policy, procedures, best practices around emergency management | South Fraser Search and Rescue | Emergency Management BC

Road Safety Section

Traffic Enforcement Unit (TEU)

Mandate

Enhancing road safety for motorists, cyclists, and pedestrians by reducing collision-related fatalities and serious injuries through intelligence-led enforcement of federal and provincial traffic laws and municipal bylaws.

Objectives/Priorities

- Reduce collisions through education and proactive strategic enforcement.
- Improve road safety through education and proactive strategic enforcement.
- Work with stakeholders to improve road safety awareness and education.
- Participate in Vision Zero for Surrey.
- Evidence based approach to targeting/focusing on high-risk areas.
- Road Safety education and training (internal/external).
- Supporting major events and frontline as required.

Target Audience

Residents and businesses | Regular commuters to and from/through Surrey | Young drivers | Newcomers | Frontline members

Program Inputs

File reviews | TCRU referrals | Frontline referrals | District referrals | Analytical/data analysis | stakeholder engagement | Community/Business feedback | Data/Stat comparison LMD/BC/Canada | Partnerships and working groups/tables

Impaired Driving Unit (IDU)**Mandate**

Enhancing road safety by investigating and charging drug and alcohol impaired drivers. Responsible for providing in-service training and guidance to frontline members and providing quality assurance of impaired driving related administrative sanctions.

Objectives/Priorities

- Targeted proactive impaired driving enforcement at strategic locations.
- Lead members for Roadblocks/Counterattack events.
- Provide comprehensive impaired driving related training for all Frontline Members in ASD, Intox ER/IR II, SFST, SFST Instructor, DRE, and annual refresher training.
- On call support for Frontline Members in the event of emergent situations where it is critical that proper investigational techniques are followed.
- Provides investigative expertise and training to SPS Members in alcohol and drug impaired driving investigations through: Standardized Field Sobriety Tests, ASD and ADSE Operators, Qualified Technicians, and Drug Recognition Expertise.
- Reduce impaired driving related collisions and fatalities in Surrey.

Target Audience

General public | Young drivers | Liquor establishments | Businesses and Resident associations

Program Inputs

File reviews | TCRU referrals | Frontline referrals | District referrals | Analytical/data analysis | stakeholder engagement | Community/Business feedback | Data/Stat comparison LMD/BC/Canada | Partnerships and working groups/tables

Traffic Community Response Unit (TCRU)

Mandate

Liaising with municipal, provincial and community stakeholders to reduce ongoing, repeat traffic related complaints and risks.

Objectives/Priorities

- Work with complainants, community stakeholders to address or problem solve ongoing traffic issues and complaints.
- Proactive engagement with key stakeholders to solve ongoing or complex traffic related issues or problems.
- Community/business engagement as it pertains to Road Safety.
- Road safety education and training (internal and external)
- Supporting major events and frontline as required.

Target Audience

Specific complainants into TCRU | Business associations/strata's | Residents and resident associations | City of Surrey Engineering Dept | Youth/young drivers | Newcomers | Seniors, Cyclists, Pedestrians

Program Inputs

File reviews | Incoming complaints to TCRU | Frontline referrals | District referrals | ELT Referrals | Analytical/data analysis | stakeholder engagement | Community/Business feedback | Data/Stat comparison LMD/BC/Canada

Collision Investigation Unit (CIU)

Mandate

To investigate serious injury, fatal, and high-profile collisions to assist in determining criminal or civil liability, gather evidence to support charges under federal, provincial or municipal statutes, and to assist the City of Surrey and other stakeholders in identifying traffic engineering and road safety hazards and potential solutions. The CIU also investigates all SPS police-involved collisions to assist the Collision Review Board in determining Member compliance with the *Motor Vehicle Act*, *Emergency Vehicle Driving Regulations* and SPS policies.

Objectives/Priorities

- Conduct of investigations for collisions involving:
- Fatal injuries or possible fatal injuries.
- Private vehicles being driven by Members or civilian SPS Employees in connection with their duties.
- Any emergency vehicle, that occurs when the operator of that emergency vehicle is exercising the privileges granted under s. 122(1) of the *Motor Vehicle Act*.
- Rail cars causing injuries or death.
- Cyclists that result in serious injury, fatality, or possible fatality.

- Resource/SME to SPS frontline or other sections.

Target Audience

SPS frontline

Program Inputs

File referrals or Duty Officer callouts

Community Partnerships Support Section

Inclusion and Awareness Unit

Mandate

To enhance SPS's ability to connect with the City's diverse communities through education and relevant, timely programs.

Objectives/Priorities

- Research, develop and deliver strategies/programs geared towards newcomer populations to Surrey/Canada.
- Work with SPS specialized teams to research, develop and deliver timely and meaningful strategies/programs on key issues, trends and topics within Surrey and as identified by the ELT.
- Develop and maintain relationships with Surreys land-based nations (Semiahmoo, Kwantlen and Katzie).
- Increase SPS's organizational awareness of Surrey's diverse communities.

Target Audience

Newcomers (families, youth, international students) | Faith based organizations | Seniors | Indigenous communities | Schools/Academic Institutions | Settlement support programs and agencies | SPS | Youth and Parents | Business and Resident associations | City of Surrey Program Coordinators

Program Inputs

File reviews and front-line referrals | District Insp referrals | Unit referrals (ie Road Safety, Youth, Community Partnerships, Chiefs Office) | Files/case collaboration/referrals with YIP/FYRST/RJ | Community Feedback | Community Consultations | Community joint working groups/tables | Crime analysis reports, trending issues and topics | Discussions with partner agencies and police or community networks

Crime Prevention Unit

Mandate

To proactively reduce crime and enhance community safety through various strategies and partnerships between SPS and the residents and businesses of Surrey.

Objectives/Priorities

- Conduct campaigns on crime prevention, personal safety and reporting mechanisms.
- Engage with residents and businesses to build trust, identify root issues and develop joint solutions.
- Develop and implement crime prevention strategies that deter criminal activity.
- Promote and develop collaboration between SPS, the residents and businesses.
- Monitor crime trends for intelligence led responses to criminal activity.
- Develop and implement follow up and feedback mechanisms to prevent ongoing victimization.

Target Audience

Residents of Surrey | Businesses of Surrey | Resident associations | Business improvement associations | City of Surrey | District interest groups | District advisory tables | Schools | Commuters | Block Watch members | EPASS participants

Program Inputs

File referrals | District Insp | Chiefs Office | SPS programs | PRIME | Crime analysis reports/data | Crime trends LMD/BC/Canada | Other crime prevention units – police or otherwise | Block Watch program | Crimestoppers | RTIC Bulletins | Community feedback | Community consultations | Volunteer program | Daily reports

Victim Services Unit (VS)

Mandate

To provide compassionate support, advocacy, and resources to victims of crime to allow them to rebuild their lives with dignity and resilience.

Objectives/Priorities

- Crisis intervention and emotional support for victims, their families and witnesses of crime or trauma.
- Empowering victims and witnesses of crime to navigate the justice system.
- Educating victims and witnesses of crime on their legislative rights.
- Supporting victims and witnesses of crime through legal and court processes.
- Community engagement, education and awareness.
- Supporting citizens impacted by policing operations and events.

Target Audience

Victims of crime and trauma | Witnesses of crime and trauma | Traumatized/grieving persons | SPS members

Inputs

Daily reports | CSOC/DO Callouts | SPS Datasheets | COAST Stats | SPS member referrals | District Inspectors | Operational briefings

Intervention Programs Unit – Youth Intervention Program/Team (YIP)**Mandate**

Through counselling, support, resources, or extrajudicial options, diverting youth away from criminality or the criminal justice system and helping them make healthier and more positive decisions.

Objectives/Priorities

- Early youth (at risk) intervention.
- Identifying and addressing root cause issues.
- Counselling, referrals and support for youth to assist them in making positive life decisions.
- Identify and support suitable youth candidates through extrajudicial measures.
- Reduce criminal activity and behaviours among youth.

Target Audience

Youth (at risk) aged 9-17 | Youth with minimal police interaction | Youth who are not currently charged | Parents/families of youth within the program | SPS frontline members | SPS Youth Unit | School District | Other youth related social service agencies

Program Inputs

SPS referrals (Frontline/Road Safety/Youth Unit) | Victim Services | Operational briefings (with Youth Unit) | File reviews

Intervention Programs Unit – Restorative Justice Team (RJ)**Mandate**

To enhance community safety and promote healing and understanding by offering restorative justice opportunities and options as a means of resolution and an alternative to the justice system.

Objectives/Priorities

- Proactively identify files/candidates suitable for restorative justice measures.
- Educate and promote SPS and partner agencies on the RJ process to increase suitable referrals.

- Connect and collaborate with other restorative justice agencies across the province including indigenous restorative justice programs.
- Stay current on restorative justice process, procedures, best practices and legislation.
- Reduce/prevent criminalization of youth.

Target Audience

Youth and young adults aged 12-25 who qualify for RJ and are willing to take part in RJ | SPS frontline members | City of Surrey programs | School district | Parents/families of participants in the program | Other social services agencies and youth programs | By Laws

Program Inputs

SPS referrals (Frontline/Road Safety/Youth Unit) | School District | Victim Services | Operational briefings (with Youth Unit) | File reviews

Intervention Programs Unit – Family Youth Resource Support Team (FYRST)**Mandate**

Providing youth (at risk) and their families with early intervention support and strategies to curb negative or criminal activity with a goal of enhancing positive decision making.

Objectives/Priorities

- Proactively identify files/candidates for early intervention and prevention support.
- Provide youth and their families with timely support and meaningful strategies and referrals.
- Educate and promote SPS and partner agencies on the FYRST program to increase suitable referrals.
- Connect and collaborate with similar programs to increase awareness and opportunities and enhance the FYRST mandate.
- Reduce/prevent criminalization of youth.

Target Audience

Youth grades 4-7 (low to med risk) | Youth grades 6-9 (low to med risk) | SPS frontline members | City of Surrey programs | School district | Parents/families of participants in the program | Other social services agencies and youth programs | ByLaws

Program Inputs

SPS referrals (Frontline/Road Safety/Youth Unit) | School District | Parent Helpline | Victim Services | Operational briefings (with Youth Unit) | File reviews | City of Surrey programs | Community working groups and tables | Other community referrals| Parent Helpline

SPS Community Engagement and Crime Prevention Overview



- *1. Volunteer programs (in the process of relaunching): Citizens on patrol program | Speed Watch Program | Stolen Auto Recovery Program | Lockout Auto Crime Program | Business Engagement Program | Senior Registry Wellbeing Checks | Citizens are Security Active (CASA) Program
- *2. Enhanced Youth Programs: Yankee 30 programs | FOUNDRY | Wraparound Program | Family Youth Resource Support Team (FYRST) | Youth Intervention Program | Restorative Justice Program
- *3. Youth Engagement and Safety Strategy: Gang Education/Intervention Program | Exploitation | Mental Wellness | Substance Abuse | Social Media Safety | Anti-Bullying | Community Safety | Dating Violence and related offenses
- *4. SPS Youth Programs/Collaborations: Yo-bro Yo-girl | Passion 4 Youth | Mackie's place | Next 100 years | Surrey Steps Up | Camp Next
- *5. Sports Programs: Soccer Academy | Basketball | Volleyball | Hockey | Rugby (in planning)
- *6. Community 1st Programs/Collaborations: Coldest night of the year | Pause for PAWS | Community living presentations and awareness discussions | Chuck Bailey – assisting with senior fitness programs | Tim Hortons Cookie Campaign | SOBC polar plunge | Coffee with the community | Skills for Life | Santa parade | Fusion Fest | Canada Day Celebrations | Cloverdale community market | Cloverdale Rodeo engagement | Walk the beat | Skills for life | SUMS street fit | Coffee with the community | Source's women's centre | Shama house | Alex house | Uniti | Surrey pride | Filipino fiesta extravaganza | Chinese new year celebrations | Vaisakhi celebrations | Various other cultural celebrations and events
- *7. Community Safety and Wellbeing Initiatives: Morning engagements and referrals | Engagement with Correctional Service Canada to prioritize those experiencing homelessness | Attend SMART (Surrey Mobilization and Resiliency Table) meetings and CAT (Community Action Team) meetings

Youth Engagement and Intervention Model





REGULAR

REPORT DATE: May 7, 2025

BOARD MEETING DATE: May 15, 2025

BOARD REPORT # 2025-FIN006

TO: Surrey Police Board

FROM: Finance Committee

FILE: 60540-20-04

SUBJECT: Financial Update – Year-To-Date Expenditures (March 31, 2025)

RECOMMENDATION

The Finance Committee recommends that the Surrey Police Board (the “Board”) receive this report for information.

PURPOSE

This report summarizes 2025 year-to-date expenditures incurred (and accrued) up to March 31, 2025.

BACKGROUND

The 2025 policing budget approved by the Board and the City of Surrey (“the City”) is summarized below.

Surrey Police Service Budget Summary

	2025 Budget
SPS Operations	
Board Remuneration	\$ 200,000
Salaries and Benefits	172,106,116
Other Operating Expenditures	49,386,581
Equipment, Inventory and Capital	19,391,373
Total SPS Operations	241,084,070
Lower Mainland Integrated Police Services	20,395,867
Provincial Operations Support Unit	35,029,374
	296,509,311
Less: Revenues/Recoveries/Transfers	(11,426,000)
NET / TOTAL POLICING EXPENDITURES	\$285,083,311

The 2025 budget presents policing costs broken out into three main components: SPS Operations, Lower Mainland Integrated Police Services, and the Provincial Operations Support Unit (RCMP members supporting SPS).

Core assumptions used to build the budget were developed through discussions by the Advisory Budget Committee, which consists of collaborating members representing the City, the Board and SPS, with a common goal to optimize Surrey's policing budget, utilizing taxpayer resources most efficiently. The fundamental planning assumption in the budget is based on Surrey's targeted policing strength of 810 sworn members in 2025 (combined between SPS and RCMP members).

DISCUSSION

As of March 31, 2025, year-to-date net expenditures totalled \$55.71M (20% of the total budgeted), presented below. However, please note that at the time of writing, SPS has not received financial data on the costs related to Lower Mainland Integrated Police Services and the Provincial Operations Support Unit. Therefore, the related expenditures are currently accrued/estimated based on a proportion of the amount budgeted; some revenue items were also accrued based on the budget.

2025 Budget vs. Actual - Summary

As of March 31, 2025

	2025 Budget	YTD Actual	% Utilized	Remaining Budget
SPS Operations				
Board Remuneration	\$ 200,000	\$ 25,575	13%	174,425
Salaries and Benefits	172,106,116	35,062,650	20%	137,043,466
Other Operating Expenditures	49,386,581	4,761,021	10%	44,625,560
Equipment, Inventory and Capital	19,391,373	2,619,419	14%	16,771,954
Total SPS Operations	241,084,070	42,468,665	18%	198,615,405
Lower Mainland Integrated Police Services	20,395,867	5,098,967	25%	15,296,900
Provincial Operations Support Unit	35,029,374	11,273,415	32%	23,755,959
	296,509,311	58,841,047	20%	237,668,264
Less: Revenues/Recoveries/Transfers	(11,426,000)	(3,129,935)	27%	(8,296,065)
NET / TOTAL POLICING EXPENDITURES	\$285,083,311	\$55,711,112	20%	229,372,199

(Appendix I provides a list of itemized operating and capital expenditures, and Appendix II presents total operating expenditures by Bureau.)

As a service-based organization, our most significant costs are salaries and benefits, which represent approximately 60% of year-to-date expenses. At the end of March, we had 952 active employees on payroll: 516 sworn members, 327 full-time civilians, and 109 part-time civilians. (Some of our part-time civilians may be on-call auxiliary positions and may not have work shifts each month; therefore, the part-time civilian count may fluctuate each month.)

At the end of March, approximately 25% of the year has passed; year-to-date accrued expenses for the Provincial Operations Support Unit are higher at 32% of the budgeted amount due to the expectation that there are more RCMP members in the unit earlier in the year (front-loaded cost), with gradual demobilization throughout the year as SPS hires more members.

CONCLUSION

This report is presented for information.

A handwritten signature in black ink, appearing to be 'S. Parmar', with a long horizontal stroke extending to the right.

Sonia Parmar
Chair, Finance Committee

Appendix I Statement of Revenues and Expenditures – March 31, 2025

Appendix II Statement of Operating Expenditures by Bureau – March 31, 2025



APPENDIX I

Statement of Revenues and Expenditures

For the period ended March 31, 2025

Jan 25 - Mar 25

Revenues

City of Surrey Funding	\$55,711,093.83
Provincial Government Funding	223,245.15
Federal Government Funding	45,000.00
Policing Service Recoveries	1,948,121.53
Training and Course Fees/Recoveries	17,076.50
Fees for Service	633,511.05
Interest Earned	14,278.03
Other Revenue	248,720.38
Total Revenues	58,841,046.47

Operating Expenditures

Board Remuneration	25,575.00
Salaries and Benefits	35,512,762.81
Consultants and Professional Services	1,410,444.22
Justice Institute of BC Recruit Training Fees	316,875.00
Training and Travel	201,981.76
Lower Mainland Integrated Police Services	5,098,966.73
Other/External Police Agency Support	10,823,302.00
Brand Development and Advertising	24,202.80
Events and Meetings	11,046.77
Facilities Operating Expenses	279,287.41
Leases and Rental	373,162.37
Memberships and Professional Dues	10,335.30
Other Expenditures	3,017.33
Risk Management and Insurance	78,000.00
Repairs and Maintenance	457,128.41
Service Fees	40,659.45
Software and Application Licences	396,991.71
Technology System Levies	174,758.00
Telecommunications/Telephony	213,540.16
Supplies and Materials	769,590.20
Total Operating Expenditures	56,221,627.43

Equipment, Inventory and Capital Expenditures

IT Hardware/Equipment	300,729.96
Personal Issue Equipment - Policing Gear	266,268.15
Personal Issue Equipment - Uniforms	413,222.75
Specialty Equipment – Operational	282,261.18
Specialty Equipment – Training	7,751.00
Use of Force Equipment – Ammunition	15,788.92
Use of Force Equipment – Firearms	1,686.76
Use of Force Equipment – Non-Lethal	21,936.37
Vehicles/Police Fleet	1,121,592.00
Leasehold Improvements/Renovations	188,181.95
Total Equipment, Inventory and Capital Expenditures	2,619,419.04

Total Expenditures	58,841,046.47
Surplus / (Deficit)	\$-



APPENDIX II

Statement of Operating Expenditures by Bureau

For the period ended March 31, 2025

	Police Board	Office of the Chief Constable	Community Policing Bureau	Investigative Services Bureau	Corporate Services Bureau	Total
Operating Expenditures						
Board Remuneration	\$25,575.00	\$-	\$-	\$-	\$-	\$25,575.00
Salaries and Benefits	116,893.96	1,247,493.70	20,096,104.05	3,838,701.23	10,213,569.87	35,512,762.81
Consultants and Professional Services	10,895.29	303,062.74	21,223.00	-	1,075,263.19	1,410,444.22
Justice Institute of BC Recruit Training Fees	-	-	-	-	316,875.00	316,875.00
Training and Travel	336.16	6,879.07	4,883.18	10,558.14	179,325.21	201,981.76
Lower Mainland Integrated Police Services	-	-	-	5,098,966.73	-	5,098,966.73
Other/External Police Agency Support	-	-	6,573.30	1,801.52	10,814,927.18	10,823,302.00
Brand Development and Advertising	-	4,142.80	-	-	20,060.00	24,202.80
Events and Meetings	3,300.00	2,050.00	3,526.42	-	2,170.35	11,046.77
Facilities Operating Expenses	-	-	-	-	279,287.41	279,287.41
Leases and Rental	-	-	-	-	373,162.37	373,162.37
Memberships and Professional Dues	3,290.00	4,270.00	375.00	74.13	2,326.17	10,335.30
Other Expenditures	-	388.50	507.22	-	2,121.61	3,017.33
Risk Management and Insurance	-	-	-	-	78,000.00	78,000.00
Repairs and Maintenance	-	-	11,260.07	-	445,868.34	457,128.41
Service Fees	-	506.71	-	100.00	40,052.74	40,659.45
Software and Application Licences	-	6,074.51	2,411.50	451.30	388,054.40	396,991.71
Technology System Levies	-	-	-	-	174,758.00	174,758.00
Telecommunications/Telephony	40.66	24.81	77.04	-	213,397.65	213,540.16
Supplies and Materials	407.35	30,684.63	52,771.41	27,172.63	658,554.18	769,590.20
Total Operating Expenditures	\$160,738.42	\$1,605,577.47	\$20,199,712.19	\$8,977,825.68	\$25,277,773.67	\$56,221,627.43



REGULAR

REPORT DATE: May 8, 2025

BOARD MEETING DATE: May 15, 2025

BOARD REPORT # 2025-FIN007

TO: Surrey Police Board

FROM: Finance Committee

FILE: 60540-20-04

SUBJECT: SPS Vehicle Procurement

RECOMMENDATION

The Finance Committee recommends that the Surrey Police Board (the "Board"):

- A. Receive this report for decision;
- B. Be informed of a decision of the Finance Committee to endorse reallocation of funds within existing budget and to authorize the Chief Constable to purchase 8 police vehicles; and
- C. Authorize the Chief Constable to enter into agreement for purchase of 60 vehicles in 2025.

SUMMARY

Surrey Police Service has and will continue to have a robust fleet of vehicles, which includes marked police vehicles, unmarked police vehicles, covert vehicles, specialty vehicles and pool/admin vehicles. Prior to November 29th, SPS acquired 42 marked police vehicles and a small number of lease vehicles for administrative and pool purposes. Post-November 29th, SPS received 127 vehicles as part of the asset transfer from Surrey RCMP, but this did not meet the growing demand of vehicles required for SPS to meet their operational needs. A combination of rental and lease vehicles was acquired to fill the gap, but leasing is more expensive than purchasing and has significant limitations on vehicle use.

At its April 30, 2025 meeting, the Finance Committee reviewed an interim opportunity to address SPS needs through purchase of 8 of 60 vehicles that will need to be added to the fleet in 2025 and authorized the Chief Constable to enter into contracts to purchase the 8 vehicles. The purchase will be funded through reallocation of existing budget, and its urgency is based on current need, availability of vehicles to order, and delivery time. The Finance Committee has delegated authority for the approval, which it is reporting to the Board at its next available opportunity.

Board approval is being sought to authorize the Chief Constable, to procure up to budgeted, a total of 60 vehicles in 2025, as the amounts in aggregate exceeds the Chief Constable's delegated authority.

DISCUSSION

During early transition discussions, it was understood that as SPS teams continued to grow and RCMP teams demobilized, various RCMP vehicle assets would transfer to the SPS in an ongoing, systematic manner. Since November 29th, when an initial vehicle asset transfer occurred, there has been no confirmation that more vehicles will be transferred to SPS, and vehicle asset transfer is not keeping pace with SPS's growth and deployment. The shortfall in vehicles has reached a point of critically impacting the ability to appropriately equip a number of SPS teams, and in some cases, may impact their launch dates.

Fleet Management Unit and the Procurement and Assets and Management Unit worked in tandem to conduct a comprehensive vehicle analysis and current Frontline utilization review, which includes the 127 vehicles received during the November 29th vehicle asset transfer. The current vehicle inventory for SPS is 169 SPS-owned vehicles and 43 leased and rented vehicles to meet minimum organizational requirements. Of the vehicles received during the initial vehicle asset transfer, 20 will exceed their lifespan recommendations in 2025.

In 2024, SPS was approved to purchase 25 vehicles. These Ford Police Interceptor Units ("PIU") have not yet been received (anticipated delivery of August-October 2025). In 2025, SPS was approved to purchase 52 police vehicles. Aware of the time lag with Ford production, SPS used its network to secure 20 Ford PIUs from Edmonton. Due to the current emergent fleet needs, lack of vehicle transfers from RCMP and delays in PIU production, SPS will instead be purchasing GMC products which have a much-reduced delivery time (3-4 months vs 8-10 months).

A significant body of work has been done to project future vehicle needs from an immediate and "steady state" perspective. The outcome of this work has identified that for minimum operations, SPS requires an additional 95 vehicles. Subsequently, SPS has determined that 60 vehicles must be ordered in 2025 to meet organizational growth and operational commitments. Funds within the 2025 budget can be reallocated to meet this need from other line items, with a total projected cost for an additional 8 vehicles at approximately \$880,000 (each vehicle after purchase and fit-up with equipment is \$110,000).

CONCLUSION

60 police vehicles are required to be ordered in 2025 to meet operational requirements and adequately support organizational growth. The Finance Committee therefore recommends the Board approve the following motion:

THAT the Board authorize the Chief Constable to enter into contracts to acquire a total of 60 policing vehicles, at approximately \$6,600,000, in 2025, with the required funding to come from reallocations within the 2025 capital budget.



Sonia Parmar
Chair, Finance Committee