



SURREY POLICE BOARD

Special Meeting Agenda

Venue: SPS HQ/VIA TEAMS

Date: May 29, 2026

Time: 1:00 PM

| | ITEM | PRESENTER |
|---|--|--------------------|
| A. CALL TO ORDER | | Chair |
| <p>The Surrey Police Board recognizes that our work takes place on the ancestral, traditional, and unceded territories of the Coast Salish Peoples.</p> | | |
| B. DECLARATION OF CONFLICTS | | Chair |
| C. ADOPTIONS | | Chair |
| 1. | Adoption of the Agenda – May 29, 2026 | |
| D. REPORTS | | |
| 1. | Financial Reporting Requirements Report 2026-R003 - FOR DECISION | Executive Director |
| E. MOTION TO HOLD A MEETING IN A CLOSED SESSION | | Chair |
| <p>THAT the Surrey Police Board adjourn the public portion of the special meeting to move to a closed session to consider the following matters in accordance with <i>Police Act</i>, section 69 (2) (c) and (d):</p> | | |
| 1. | SPS Communications on Intergovernmental Affairs and Governance Matters Report 2026-GOV007 | Director Madsen |
| 2. | Update on Collective Bargaining | Director Thomas |
| 3. | Operational, Staffing and Governance Concerns | Director Thomas |
| 4. | Confidential Personnel Matter | Director Thomas |
| F. ADJOURNMENT | | Chair |



BOARD REPORT

REPORT DATE: May 28, 2026

REGULAR

BOARD MEETING DATE: May 29, 2026

BOARD REPORT # 2026-R003

TO: **Surrey Police Board**

FROM: **Executive Director**

FILE: **60550-20-02**

SUBJECT: **Financial Reporting Requirements**

This report is FOR DECISION.

EXECUTIVE SUMMARY

- The Surrey Police Board is an oversight entity that is accountable to the public for ensuring appropriate financial controls and verifying value for money.
- Through its Finance and Risk Committee, the Board reviews the financial condition of Surrey Police Service and the results of its operations.
- To be able to fulfil these responsibilities, the Finance and Risk Committee seeks to establish clear guidelines for timely, meaningful reports to keep informed of SPS's financial situation.

DISCUSSION

The Surrey Police Board's governance manual provides a broad framework for the Board and its Finance and Risk Committee ("FRC") to develop the policing budget and oversee financial management. The provisions in the manual (at pages 46-49) speak to the nature of the reports that the FRC review regularly but do not detail the information that is expected. This can result in changes to reports as directors come and go from the FRC and the Board. Establishing guidelines about what information is needed to account to the public about expenditures and value for money can provide clarity and consistency.

The Finance and Risk Committee has communicated informally with SPS Finance to identify information that should be included in reports and now seeks for the Board to formally ratify the same by approving the following motion:

WHEREAS the Surrey Police Board (the "Board") is a public oversight entity responsible to ensuring appropriate financial controls and verifying that the public is receiving full value for their money;

AND WHEREAS the Board is responsible for ensuring that Surrey Police Service ("SPS") has a financial management system in place to adequately provide a picture of the financial condition and results of the operations of SPS;

AND WHEREAS the Board's Finance and Risk Committee ("FRC") is responsible for ensuring the Board receives timely, meaningful reports that keep it informed of SPS's financial situation,

THEREFORE BE IT RESOLVED THAT the Board directs the Chief Constable to provide FRC:

1. Monthly statements of financial position that include:
 - a. columns for the current month-end, prior month-end and prior end-of-year;
 - b. notes providing details of balances and changes from prior periods, using as main category headings: financial assets, liabilities, net financial assets, non-financial assets and accumulated surplus;
2. Monthly statements of financial operations that include:
 - a. the current month actual, prior month actual and year-end of the prior year; and
 - b. notes providing details of balances and changes from prior period.
3. Statements of financial operations with current month actual, year-to-date actual, budget monthly, year-to-date budget, and notes detailing variances from budget; and
4. Statements of financial operations showing forecasted actual versus approved budget and notes detailing variances between forecast and approved budget.



Jason Kuzminski
Executive Director